

BUSINESS REQUIREMENTS

Primary Objective-

To Design an Expenses app where an employee can quickly/intuitively input their work expense claims to their employer.

Target Audience -

The target audience shall be all internal employees of the company who need to submit work expense claims, this shall be the default expenses application for the company.

These employees encompass a wide range of technical ability, ranging from having fluent technical skills all the way to basic knowledge.

Risk/Opportunity -

The biggest risk is that the application doesn't meet the user's needs and therefore doesn't solve the issues in our original problem statement.

This could lead to a lower level of employee satisfaction and an increase in incorrectly submitted expense claims.

Competition -

From the competitive research conducted we have seen there are a lot of similar applications available on the market, some aimed at larger, more worldwide organisations and some at individuals or freelancers. These apps each help you track expenses, with many of the same features such as importing expenses, tracking mileage, scanning receipts from your phone, and more.

Conclusion -

As mentioned throughout the market of apps there are a range of standard features, many of these meet our requirements. I believe that utilising these industry standard features and functionality we can create an application that meets all our user needs and solves the original problem.

SYSTEM REQUIREMENTS

Functional Requirements -

FUNC#1 - An onboarding process that showcases the app's main features to employees

FUNC#2 - Quick and simple user login page

FUNC#3 - Homepage with main features easily accessible

FUNC#4 - Menu with clear links to main features

FUNC#5 - Menu with access to account details, app settings & logout

FUNC#6 - Ability to quickly create, edit and submit multiple expense claims

FUNC#7 - Ability to easily and clearly differentiate between different expense types

FUNC#8 - Ability to simply add or remove VAT tax from an expense claim

FUNC#9 - Ability to view previously submitted claims and track their status and progress

FUNC#10 - Ability to upload receipts/evidence and attach to claims

FUNC#11 - Easily accessible technical support and functional guides

FUNC#12 - Available on multiple platforms

Non-Functional Requirements -

NONF#1 - Accessibility, system needs to be accessible for all users no matter their capabilities

NONF#2 - Reliability, users can depend on the system to be up functional at all hours

NONF#3 - Usability, users should easily be able to use, learn, operate and prepare inputs

NONF#4 - Security, system is safeguarded against deliberate and